



International House *online* Certificate in Teaching Languages IHoCTL Application form

The following application form and test will be used as a basis on which to judge your suitability for the course for which you have applied. Please fill in this form very carefully and complete all the tasks.

1. PERSONAL DETAILS: (Please ensure this section is completed clearly)

First Names	
Family Name	
Address	
Postcode	
Country	
Sex	
Date of Birth	
E-mail	
Fax	
Phone	
Location during course	

2. EDUCATION/ QUALIFICATIONS:

3. LANGUAGES:

Which languages do you speak /read/write? Please comment on your level of proficiency.



4. WORK AND ANY OTHER RELEVANT EXPERIENCE:

5. OTHER COMMENTS RELEVANT TO THIS APPLICATION:

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6. STUDYING AT A DISTANCE:

Have you ever studied a course by distance? <i>(Please give course title, organisation, and dates)</i>	
Why would you like to study on this course? - convenience <input type="checkbox"/> - preference for distance/mix online and face to face learning <input type="checkbox"/> - recommendation <input type="checkbox"/> - other:	

7. IT SKILLS, EXPERIENCE AND ACCESS:

To complete the IHC by distance, it is important that you have the following IT skills. <ul style="list-style-type: none">• Ability to use e-mail <input type="checkbox"/>• Ability to use word-processing packages <input type="checkbox"/>• Ability to use Internet <input type="checkbox"/>• Access to online computer facilities <input type="checkbox"/>



Please use this box to outline any problems you believe you may have using technology for this course. Please include any problems of access you think you may have.

8. REASONS FOR DOING THE COURSE:

Write briefly about why you want to follow the course and why you think you are suited to teaching English.

LOCAL TUTOR

Candidates can only be accepted if they have a local tutor who is willing to observe their teaching and submit reports on this teaching to your course tutor.

Please complete the following information about your proposed local tutor:

Local tutor name:

Place of work:

.....
.....
.....

Proposed Local Tutor Signature:

Your local tutor will also have to complete a brief information form. This should be sent to IH Newcastle at the same time as your application.

9. TWO REFEREES:

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10. GENERAL HEALTH:

Do you have any health problems that may affect your ability to fully attend this course?

11. COURSE AVAILABILITY:

Please note that the course date you now apply for, may be filled by the time your test has been marked and you have been informed of the result.

How did you hear about this course?

IMPORTANT: Please note that acceptance on a course does not mean a place has been reserved for you. A place cannot be reserved until the full fees have been paid. The balance of the full fees must be paid no later than four weeks before the start of the course. Deposits and fees are non-refundable.

Please go to the next page to complete the Language Awareness Test.



LANGUAGE AWARENESS TEST

Please write all your answers in the space provided.

PART ONE: LANGUAGE

A. Grammar

Look at the verbs underlined in the following incorrect sentences. In each:

- correct the sentence
- name the correct tense
- say why this correct tense should be used in the example.

The first one is done for you.

1. I read a book at the moment.

- I'm reading** a book at the moment
- Present continuous**
- Used for an action happening now**

2. He's getting up at eight every morning.

-
-
-

3. I've been to France two years ago.

-
-
-

4. Can you come for a drink tonight? Sorry, I'll play tennis with my sister.

-
-
-



5. At the station I realised I left the tickets at home.

- a.
- b.
- c.

6. I'm in England since last week.

- a.
- b.
- c.

How would you help a foreign student with the difference in meaning between these two examples? He's been to Paris/He's gone to Paris. His command of English is limited. (Think how you could demonstrate using visuals, the whiteboard and/or mime rather than explanation.)

B. Vocabulary

A foreign student at elementary level asks you the difference between the following pairs of words. How would you help her? Remember, her command of English is limited.

borrow / lend.....

skinny / slim.....

win / beat...

C. Pronunciation

Say the following words aloud (try them in a sentence) and then mark the syllable that takes the main stress like this:



O o o	o o O		
hospital	understand		
allow	prediction	controversial	prefer
preference	photograph	photographic	
photographer	record (noun)	record (verb)	

PART TWO: LANGUAGE IN CONTEXT

Look at the exchange below and the labels on the right

A. Would you like to come to the cinema tonight? INVITING

B. Yes, I'd love to. ACCEPTING AN INVITATION

We call these labels (e.g. 'Inviting' etc.) **FUNCTIONS**. It is another way of categorising language, this time thinking more about what the language is actually doing. Look at the dialogue below and label the function of each utterance.

A: Hey Bob. .

B: Yeah? .

A: Help me with this case, could you?....

B: Sorry, but Jenny's waiting for me

A: O.K. Never mind.

This is clearly an informal conversation, between two friends. Imagine a similar dialogue with the same number of lines and using the same functions between two people who do not know each other.



PART THREE: APPROACHES TO TEACHING AND LEARNING

A. You have a group of adult beginner students. You want to teach them "Would you like..." as in, "Would you like a cup of coffee?"

What would you do?

B. Think of two different learning experiences in your life (not languages), one of which was successful and one of which was not. List three main factors which made the experience successful or unsuccessful.

THREE FACTORS	
SUCCESSFUL	UNSUCCESSFUL
1.	
2.	
3.	

C. Now think of your own experience as a learner of languages at school or elsewhere. What conclusions would you draw as regards what makes a good language lesson? Write a minimum of 100 words on a separate sheet of paper.

PLEASE REMEMBER THAT YOU MAY BE ASKED TO DEAL WITH THE CONTENTS OF THIS TASK IN GREATER DEPTH DURING THE INTERVIEW.

Thank you for taking the time to complete this task

Please return this to:
tt@ihnewcastle.com